

# Cool Tea Bar Fundraiser Application

First Name : \_\_\_\_\_ Middle : \_\_\_\_\_ Last Name : \_\_\_\_\_

Email : \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name of School : \_\_\_\_\_

Reason for Fundraiser : \_\_\_\_\_ Date of Event : \_\_\_\_\_

**\*This application must be completed and turned in with a min. 7-business day notice.**

**Check one:** ☐ In Store Fundraiser ☐

## **In Store Fundraiser**

Please choose a 4 hour time frame for event (Circle date and time): **Mo , Tu , We , Th , Fr , Sa , Su**  
**Afternoon (12pm- 4pm) ☐ (4pm-8pm)**

### **Requirements:**

- Box for Receipts (No shoe boxes)
- Box size: 14”L x 10”W x 10”H to 20”L x 16”W x 16”H
- Box must be labeled: School/Club, Cool Tea Bar, and Date of Event
- Must create a flyer and poster for this event. Must be posted one week prior to event.
- Poster and flyers must be advertised at school and on social media. (Facebook/Instagram/Twitter)
- Poster must be at least 28” x 22” and included “Sponsored by Cool Tea Bar”
- \* Once the fundraiser is approved , Cool Tea Bar shall have the right to use the poster and flyers and image therein at its discretion**
- Cool Tea Bar must approve of flyer and poster before posting to public
- A representative be must present to supervise the fundraiser
- Photos must be taken of the fundraiser and allow for Cool Tea Bar to use these photos for future use.

### **Fundraising Rate:**

- Under 100 Receipt Count – 15%
- 100 or more Receipt Count – 20%
- 200 or more Receipt Count – 40%

**School Principal/Representative Print Name :** \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**I agree to the terms and requirements stated above and each will be fulfilled.**

Signature : \_\_\_\_\_ Date : \_\_\_\_\_